



## Undergraduate Research and Creative Projects Winter-Spring/Summer 2018 Award Applications due November 17, 2017

### **Award Information:**

- Total Award Amount up to \$3,050
- Student award of up to \$2,300 is applied directly to their Wayne State student account in an initial payment of \$1,800 and a final payment of \$500 after all award requirements have been completed.
- Faculty Award of \$750 is deposited into a departmental general fund account.

### **Award Requirements and Eligibility:**

- **All applications must be submitted by 4pm on Friday November 17, 2017 to the Provost's Office, 4228 Faculty Administration Building (FAB) attention Matthew Orr.**
- All applicants must be undergraduate students enrolled at least half time and in good academic standing.
- Students expecting to graduate in August 2018 or later are eligible.
- Students may submit only one proposal per award period, and are limited to two Undergraduate Research and Creative Project Awards during their academic career.
- The proposal must be written by the student.
- Students must submit a progress report by April 20, 2018 and a final report by August 24, 2018. Students must also attend a session to talk about their UROP experiences with other undergraduate students and present at the annual WSU Undergraduate Research and Creative Projects Conference on November 9, 2018.

## **PROPOSAL INSTRUCTIONS**

**Narrative Sections:** Visit [http://urop.wayne.edu/updated\\_rubric\\_for\\_evaluation\\_of\\_proposals\\_9-9-2013.pdf](http://urop.wayne.edu/updated_rubric_for_evaluation_of_proposals_9-9-2013.pdf) to view the rubric which will be used to evaluate the proposals. The proposal must be written by the student, reviewed and endorsed by the faculty mentor, and include proper citation for any sources referenced. In addition, the proposal must be 2-4 pages in length and contain the following headings:

### **For Creative Projects:**

- Project Goal (What new outcome will this project generate?)
- Project Description (Describe how this project will be developed and evaluated. Describe how the material developed will be presented: report, paper, performance, exhibition, etc.)

### **For Research Projects:**

- Research Problem (What central question, issue, or need does this project address?)
- Project Description (Describe project hypothesis and **research methods** in sufficient detail that the reviewer can evaluate the project's feasibility and academic validity. Describe how the research results will be presented: report, paper, exhibition, etc.)

### **For All Projects:**

- Student's responsibilities
- Faculty Sponsor's responsibilities
- Duration of Project (Include projected date of completion)
- Budget (Should include details of how the award money will be used and should total \$2,300. All supplies which will be purchased by the student should be included. A salary to the student is an acceptable budget item. Do not include supplies provided by the faculty mentor or equipment which will remain in a lab after your project is completed.)
- Additional headings depending on project type.



**Undergraduate Research and Creative Projects  
Winter-Spring/Summer 2018 Award  
Applications due November 17, 2017**

**Student Information**

Name: \_\_\_\_\_ Access Banner ID#: 00\_\_\_\_\_

Department in which you propose to conduct Research: \_\_\_\_\_

Research Category (check one)

\_\_\_\_\_Arts & Humanities    \_\_\_\_\_Behavioral & Social Sciences    \_\_\_\_\_Life Sciences

\_\_\_\_\_Physical Sciences    \_\_\_\_\_Engineering

Phone: \_\_\_\_\_ Expected Graduation Date: \_\_\_\_\_

By initialing in this box, I certify that I have not and will not be financially supported for this proposed project from McNair Scholars Program, College Research funding, external funding, or any other source.

**Title of Proposed Project:** \_\_\_\_\_

Is this a group project (yes or no)? \_\_\_\_\_

If yes, all students should submit an individual application along with a single group proposal.

**Faculty Information:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Department: \_\_\_\_\_ Campus Address: \_\_\_\_\_

Email: \_\_\_\_\_

**Department Fund Manager Info (may be an AA, a business manager, or whomever "handles" the money):**

Fund Manager's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Fund Index for Faculty Award Deposit (index should start with a 1 or 2 but **NOT BE AN ICR ACCOUNT**):

\_\_\_\_\_ Department general account rules will govern how funds may be accessed, transferred, and used to cover research expenses and needs as well as the deadline by which funds must be exhausted.



**Undergraduate Research and Creative Projects  
 Winter-Spring/Summer 2018 Award  
 Applications due November 17, 2017**

I verify that I meet the Wayne State University Undergraduate Research and Creative Projects eligibility requirements and I accept the award requirements. I also confirm I have written the attached proposal and understand all funds awarded are considered part of my financial aid package.

**Student:** \_\_\_\_\_  
**Signature** **Date**

I have reviewed the student's application and proposal and attest that it was written by the student. I have completed a faculty mentor recommendation letter and agree, if funded, to sponsor this project and provide a student assessment at the beginning and end of the project as well as a progress report by April 20, 2018.

**Faculty Mentor:** \_\_\_\_\_  
**Signature** **Date**

**Department Chair of Faculty Mentor:** \_\_\_\_\_  
**Signature** **Date**

**Please submit the original application and proposal to the Office of the Provost front desk, room 4228 Faculty/Administration Building. Address applications to UROP, attention Matthew Orr. All applications must be received by 4 p.m. November 17, 2017. Funding decisions will be posted at <http://uop.wayne.edu> by January 11, 2018. Please contact [uop@wayne.edu](mailto:uop@wayne.edu) with any questions.**

**FACULTY MENTOR LETTER OF RECOMMENDATION**

Letters of recommendation may be submitted to UROP via email [uop@wayne.edu](mailto:uop@wayne.edu) or in a signed and sealed envelope as part of the proposal and application package. The letters and should include the following information:

- Faculty Mentor Name
- Faculty Wayne State University Access ID #: \_ \_ \_ \_ \_
- Faculty Department
- Student Name
- Title of Project
- Comments on the following:
  - The student's ability to carry out the proposed project. Please include any past or present experience supervising this student as a research assistant, in a course, or in a directed study project.
  - The relationship between the student's project and your own research, scholarly, or creative activities. Describe your role and activities in planning and carrying out the student's project. Please include a statement about what your interactions with the student will be over the course of the project.

Explain how you and the student will each benefit from the project both short term and long term.