



Undergraduate Research and Creative Projects Fall 2019 - Winter 2020 Award Applications due September 20, 2019

Award Information:

- Total Award Amount up to \$3,050
- Student award of up to \$2,300 is applied directly to their Wayne State student account in an initial payment of \$1,800 and a final payment of \$500 after all award requirements have been completed.
- Faculty Award of \$750 is deposited into a departmental general fund account.

Award Requirements and Eligibility:

- **All applications must be submitted by 4pm on Friday September 20, 2019 to the Provost's Office, 4228 Faculty Administration Building (FAB) attention Matthew Orr.**
- All applicants must be undergraduate students enrolled at least half time and in good academic standing.
- Students expecting to graduate in May 2020 or later are eligible.
- Students may submit only one proposal per award period, and are limited to two Undergraduate Research and Creative Project Awards during their academic career.
- The proposal must be written by the student.
- Students must submit a final report by April 17, 2020. Students must also agree to attend a session to talk about their UROP experiences with other undergraduate students and present at Warrior Scholars: The Wayne State University Conference for Undergraduate Research and Creative Work on April 3, 2020.

PROPOSAL INSTRUCTIONS

Narrative Sections: Visit https://uop.wayne.edu/files/updated_rubric_for_evaluation_of_proposals_9-9-2013.pdf to view the rubric which will be used to evaluate the proposals. The proposal must be written by the student, reviewed and endorsed by the faculty mentor, and include proper citation for any sources referenced. In addition, the proposal must be 2-4 pages in length and contain the following headings:

For Creative Projects:

- Project Goal (What new outcome will this project generate?)
- Project Description (Describe how this project will be developed and evaluated. Describe how the material developed will be presented: report, paper, performance, exhibition, etc.)

For Research Projects:

- Research Problem (What central question, issue, or need does this project address?)
- Project Description (Describe project hypothesis and **research methods** in sufficient detail that the reviewer can evaluate the project's feasibility and academic validity. Describe how the research results will be presented: report, paper, exhibition, etc.)

For All Projects:

- Student's responsibilities
- Faculty Sponsor's responsibilities
- Duration of Project (Include projected date of completion)
- Budget (Should include details of how the award money will be used and should total \$2,300. All supplies which will be purchased by the student should be included. A salary to the student is an acceptable budget item. Do not include supplies provided by the faculty mentor or equipment which will remain in a lab after your project is completed.)
- Additional headings depending on project type.



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Student Information

Name: _____ Banner ID#: 00 _____ Access ID#: _____

Department in which you propose to conduct Research: _____

Research Category (check one)

_____ Arts & Humanities _____ Behavioral & Social Sciences _____ Life Sciences
_____ Physical Sciences _____ Engineering

Phone: _____ Expected Graduation Date: _____

By initialing in this box, I certify that I have not being financially supported for this research or project from any other source.

Title of Proposed Project: _____

Is this a group project (yes or no)? _____

If yes, all students should submit an individual application along with a single group proposal.

Faculty Mentor Information:

Name: _____ Phone: _____

Department: _____ Campus Address: _____

Email: _____

Department Fund Manager Info (may be an AA, a business manager, or whomever "handles" the money):

Fund Manager's Name: _____ Title: _____

Email: _____ Phone: _____

Fund Index for Faculty Award Deposit (index should start with a 1 or 2 but **NOT BE AN ICR ACCOUNT**):

____ Department general account rules will govern how funds may be accessed, transferred, and used to cover research expenses and needs as well as the deadline by which funds must be exhausted.



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I verify that I meet the Wayne State University Undergraduate Research and Creative Projects eligibility requirements and I accept the award requirements. I also confirm I have written the attached proposal and understand all funds awarded are considered part of my financial aid package.

Student: _____
Signature **Date**

I have reviewed the student's application and proposal and attest that it was written by the student. I have completed a faculty mentor recommendation letter and agree, if funded, to sponsor this project and provide a student assessment at the beginning and end of the project.

Faculty Mentor: _____
Signature **Date**

Department Chair of Faculty Mentor: _____
Signature **Date**

Please submit the original application and proposal to the Office of the Provost front desk, room 4228 Faculty/Administration Building. Address applications to UROP, attention Matthew Orr. All applications must be received by 4 p.m. September 20, 2019. Funding decisions will be posted at <http://urop.wayne.edu> by October 15, 2019. Please contact urop@wayne.edu with any questions.

FACULTY MENTOR LETTER OF RECOMMENDATION

Letters of recommendation may be submitted to UROP via email urop@wayne.edu or in a signed and sealed envelope as part of the proposal and application package. The letters and should include the following information:

- Faculty Mentor Name
- Faculty Wayne State University Access ID #: _ _ _ _ _
- Faculty Department
- Student Name
- Title of Project
- Comments on the following:
 - The student's ability to carry out the proposed project. Please include any past or present experience supervising this student as a research assistant, in a course, or in a directed study project.
 - The relationship between the student's project and your own research, scholarly, or creative activities. Describe your role and activities in planning and carrying out the student's project. Please include a statement about what your interactions with the student will be over the course of the project.

Explain how you and the student will each benefit from the project both short term and long term.