



WAYNE STATE UNIVERSITY

Undergraduate Research Opportunities Program

Application for a UROP Conference Presentation Award

This document, **with approval signature at the bottom**, serves as confirmation that the student listed below has been awarded a UROP Conference Presentation Award. Awards are only valid for the fiscal year in which they are given. **It is the responsibility of the faculty supporter's department to process the student's reimbursement upon the completion of their conference presentation** by charging the UROP award to a department general fund index. Once the reimbursement has been processed, the department should send an email with the reimbursement documentation (i.e. the DPR#) and the student's name to urop@wayne.edu. A budget transfer in the amount listed below will then be performed into the department general fund index used for the reimbursement. Please email morr@wayne.edu with any questions or call Matt Orr at (313) 577-9226.

Student Name (Please Print Name) _____ Student Access ID _____

Maximum amount of UROP Conference Presentation Reimbursement: **\$350.00**

Student Confirmation and Acceptance of Award

I attest that I will be enrolled at WSU at least 1/2 time as an undergraduate student at the time of the conference, or the following fall semester if the conference is during a spring/summer semester which I am not enrolled. I also confirm that I am the **primary presenter** of

_____ Title of paper/presentation - **ATTACH ABSTRACT**

which I will present at _____ Title of conference/meeting - **ATTACH CONFERENCE ACCEPTANCE EMAIL**

on _____ Date(s) of conference/meeting - **ATTACH CONFERENCE ANNOUNCEMENT**

The meeting will be held at _____ Location of conference/meeting

Signature of Student Date

Faculty Supporter Name (Please Print) Signature of Faculty Supporter Date

Department DPR Processor (Please Print) Signature of DPR Processor Date

Approval Signature: Matthew Orr, UROP, Office of the Provost Date Approved