

**2017-2018  
Notification of UROP Travel Award**

This document, with approval signature at the bottom, serves as confirmation that the student listed below has been awarded a UROP Travel Award for Fiscal Year 2017-2018. **If the student will receive additional funding from a college, department, or faculty member, it is the responsibility of that department to process the student's reimbursement. The department should charge this UROP travel award to a departmental general fund account, then email a copy of this form, along with the requisition number from the Direct Payment Request (DPR), to [urop@wayne.edu](mailto:urop@wayne.edu).** The Office of the Provost will then initiate a budget transfer to replace the award amount charged to the department general fund. Please email [urop@wayne.edu](mailto:urop@wayne.edu) with any questions or call UROP at 577-9226.

Student Award Recipient (Please Print Name): \_\_\_\_\_ Student Access ID \_\_\_\_\_

Amount of Undergraduate Student Professional Travel Award: **\$350.00**

**Student Confirmation and Acceptance of Award**

I attest that I will be enrolled at WSU at least ½ time as an undergraduate student at the time of the conference, or the following fall semester if the conference is during a spring/summer semester which I am not enrolled. I also confirm that I am the **primary presenter** of

\_\_\_\_\_  
(Title of paper/presentation – **ATTACH ABSTRACT**)

which I will present at \_\_\_\_\_  
(Title of conference/meeting – **ATTACH CONFERENCE ACCEPTANCE EMAIL**)

on \_\_\_\_\_  
(Date(s) of conference/meeting – **ATTACH MEETING ANNOUNCEMENT**)

The meeting will be held at \_\_\_\_\_  
(Location of conference/meeting)

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Faculty Supporter Name (Please Print)

\_\_\_\_\_  
Signature of Faculty Supporter

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department DPR Processor (Please Print)

\_\_\_\_\_  
Signature of DPR Processor

\_\_\_\_\_  
Date

Approval Signature: Matthew Orr, UROP, Office of the Provost

\_\_\_\_\_  
Date Approved