Award Requirements and Eligibility:

- **The application, proposal, and faculty mentor letter of recommendation must all be completed and uploaded on-line by 11:59pm on Friday March 8, 2024.**

- The student application and proposal are submitted using the application for UROP funding.

- All applicants must be undergraduate students enrolled at least half time and in good academic standing.

- Students expecting to graduate in August 2024 are only eligible for a partial award.

- Students may submit only one proposal per award period.

- Students may receive a maximum of two Undergraduate Research and Creative Project Awards during their academic career.

- A faculty mentor may sponsor up to two proposals per award period. However, absent a compelling demonstration of the intellectual distinctness of the individual proposals, applicants sponsored by a single mentor will be treated as applying for a group project and will share a single award.

- The proposal must be written by the student. Although the faculty mentor should provide guidance in developing the project, any proposal appearing to represent the faculty mentor's work product may not be funded.

- The scope of the proposed work should match the timeline of the project. If the project involves more than one participant, then the applicant's role should be clearly described.

- Students must submit a final report by December 6, 2024. Students must also agree to attend a session to talk about their UROP experiences with other undergraduate students and present at Warrior Scholars: The Wayne State University Conference for Undergraduate Research and Creative Work.

- Funding announcements will be posted to the UROP website by May 9, 2024.

Award Information

- Student award of up to $2,300 is typically applied directly to the applicant's student account with an initial award of $1,800 and a final award of $500 after all award requirements have been completed. Students working together on a project share a single award. Eligible students may receive funding through Work-Study which offers higher awards and replaces the standard UROP funding amount.

- Faculty mentor award of $750 is deposited directly into a departmental general fund account. A faculty mentor will receive one award regardless of the number of students they are mentoring.

Financial Aid Recipients:

UROP awards are considered a source of student financial aid and become part of your financial aid package. If you owe a balance to Wayne State University, the award will be applied to the balance and any remaining funds will be given to you in the form of a refund. In some cases, a UROP award may affect your eligibility for federal financial aid, and other awards/loans may be reduced to make room for the UROP award in your overall aid package. The Office of Student Financial Aid will review the impact of the UROP award on your aid package and will contact you directly for more information if your existing awards or loans would be impacted. Review of additional information often results in reducing or eliminating the impact of the UROP award.

PROPOSAL INSTRUCTIONS

Narrative Sections: Visit https://urop.wayne.edu/files/updated_rubric_for_evaluation_of_proposals_9-9-2013.pdf to view the rubric which will be used to evaluate the proposals.: The proposal must be written by the student, reviewed and endorsed by the faculty mentor, and include scholarly sources as well as proper citation for all sources referenced. In addition, the proposal must be 900-1200 words in length and contain the following paragraph **headings**:

For Creative Projects:

- Project Goal (What new outcome will this project generate?)
- Project Description (Describe how this project will be developed and evaluated. Describe how the material developed will be presented: report, paper, performance, exhibition, etc.)

For Research Projects:

- Research Problem (What central question, issue, or need does this project address?)
- Project Description (Describe project hypothesis and **research methods** in sufficient detail that the reviewer can evaluate the project's feasibility and academic validity. Include citations to scholarly sources that establish a foundation for the project. Describe how the research results will be presented: report, paper, exhibition, etc.)

For All Projects:

- Student's responsibilities
- Faculty Sponsor's responsibilities (Faculty Sponsors must be a member of the full-time Wayne State faculty or have received a waiver of this requirement from the UROP program coordinator)
- Duration of Project (Include projected date of completion and discuss the feasibility of completing the project by the due date)
- Budget (The total should not exceed $2,300 and should include details of how the award money will be used. All supplies which will be purchased by the student should be included. A salary to the student is an acceptable budget item. Do not include supplies provided by the faculty mentor or equipment which will remain in a lab after your project is completed.)
- Additional headings depending on project type.

The student application and proposal are submitted using the application for UROP funding.

FACULTY MENTOR LETTER OF RECOMMENDATION

Faculty mentors must complete the [UROP faculty mentor support form](#) and upload their letter of recommendation there.

The letter of recommendation should include comments on the following:

- The student's ability to carry out the proposed project. Please include any past or present experience supervising this student as a research assistant, in a course, or in a directed study project.

- The relationship between the student's project and your own research, scholarly, or creative activities, including especially any research project of yours that is currently in progress. Describe your role and activities in planning and carrying out the student's project, as well as your planned interactions with the student over the course of the project. Please include an express representation that the student's proposal represents the student's work product and not your own.

- Explain how you and the student will each benefit from the project both short term and long term.